



WJ GORDON & ASSOCIATES

ACCOUNTING FOR ALL SEASONS

SCHEDULE E CHECKLIST RENTS, ROYALTIES

CLIENT NAME _____

Business Name _____

Business Address _____

Employer identification number (EIN), if any _____

PROPERTY TYPE _____ (choose from this list)

- | | |
|-------------------------|----------------|
| Single Family Residence | Land |
| Multi-Family Residence | Royalties |
| Vacation / Short term | Self-Rental or |
| Commercial | Other |

PHYSICAL ADDRESS _____

CITY _____ STATE _____ ZIP _____

Did you make any payments that would require you to file Form(s) 1099? Yes _____ No _____
 If yes, did you or will you file all required Form(s) 1099? Yes _____ No _____

**Please provide a copy of Form 1096.

Days rented at fair rental value _____ Days of personal use _____

Check all that Apply:

- Owned by spouse _____
- Owned jointly _____
- Active participation _____
- Material participation _____
- Qualified joint venture _____
- Some investment not at risk _____

Ownership Percentage:

Enter ownership percentage _____ %

Owner-Occupied Rentals:

Percentage of rental use _____ %

Vacation Home or Property with

Personal Use Days:

Number of days property owned if less than an entire year _____

PLEASE GO TO PAGE 2 FOR SCHEDULE E WORKSHEET

SCHEDULE E - RENTAL PROPERTY or ROYALTIES

CHECK FOR AND SUBMIT ALL APPLICABLE INFORMATION

INCOME - RENTS OR ROYALTIES

Rental Income <i>(not reported on 1099)</i>	\$
Rents from 1099-MISC	\$
Royalties received <i>(not reported on 1099)</i>	\$
Royalties received 1099-MISC and K-1 Worksheets	\$
Payments received through merchant cards (1099-K)	\$

EXPENSES - Proof of Purchase required--receipts

Advertising	\$
-------------	----

Car & Truck Expenses >>> Please provide make & model of vehicle and when placed in service. In order to take an auto expense, you must provide both a mileage log and receipts for expenses which could include gas, oil, repairs, registration, lease or rental fees, insurance, etc.

TOTAL MILEAGE	_____
BUSINESS MILEAGE	_____
Vehicle Make & Model	_____
Date Placed in Service	_____
Car & Truck Expenses	\$ _____

Travel	\$
Cleaning and Maintenance	\$
Commissions	\$
Mortgage Insurance Qualified	\$
Other Insurance	\$
Legal and Professional Fees	\$
Management Fees	\$
Mortgage Interest Qualified	\$
Mortgage Interest Other	\$
Other Interest	\$
Repairs -(includes materials & labor)	\$
Supplies	\$
Real Estate Taxes	\$
Other Taxes	\$
Utilities	\$
Other Expenses	\$
a) _____	\$
b) _____	\$
c) _____	\$
d) _____	\$
e) Indirect Operating Expense	\$
e) Operating Expense Carryover	\$
f) Depreciation	\$
g) Amortization	\$